



Saint Paul Neighborhood Network
550 Vandalia Street, Suite 170
Saint Paul, MN 55114
Phone: 651.224.5153
Fax: 651.298.8414
www.spnn.org

Job Title: Youth Program Manager
Reports To: Director of Programs
Status: Full time, exempt
Location: In-office, St. Paul, MN
Compensation: Starting annual salary of \$40,000-\$43,000, health and dental insurance, employer match for retirement, life insurance, long term disability, professional development, vacation and sick time.

St. Paul Neighborhood Network (SPNN) is seeking a manager to lead our youth programming. Current activities include podcasting, video production for clients through Media Active, and Createch in partnership with the City of St. Paul.

You are:

Someone who loves working collaboratively with youth ages 14-24 from a variety of backgrounds to make safe, welcoming, and creative spaces to explore technology and storytelling. You have experience in youth work and video and/or audio production and you get really excited about sharing that experience with young people. You understand the value of youth voice and you might have some ideas about program design.

What you get to do:

- Work with the Director of Programs and the Leadership Team to assess and (if necessary) redesign our youth programming
- Lead Media Active, our youth production team, Speaking of Youth, our podcast and Createch our drop in space.
- Recruit youth to come to SPNN for programming
- Work collaboratively with youth participants, Right Track interns, CTEP members, and others to provide enriching media programming for young people
- Meet with potential Media Active clients and help mentor youth as they undertake projects
- Contribute to and support Program Team projects and equipment needs

What we need from you:

- Experience facilitating creative processes with young people
- Three years of work experience to include professional youth work
- Bachelor's degree or equivalent professional experience
- Background in video and/or audio production
- Strong written and verbal communication skills
- Humility, a positive attitude, a sense of humor, and the ability to ask questions and learn new things.

About SPNN

St. Paul Neighborhood Network (SPNN) is a 501(c)(3) non-profit community media center serving St. Paul, MN, and the Twin Cities metro area. Based in the understanding that meaningful social justice cannot occur without access to media and technology, our mission is to empower people to use media and communications to make better lives, use authentic voice, and build common understanding.

- **Programs:** Our Programs Team educates the community in a variety of media production techniques through courses and workshops. They offer equipment, studio space and computer facilities for community members to create media and tell important stories.
- **Productions:** The Productions Team at SPNN produces programming for broadcast on SPNN's channels. It covers a wide-range of issues and events in St. Paul and its surrounding communities. Productions creates and produces video and digital media for any number of individuals and organizations.
- **Community Technology Empowerment Project (CTEP):** This AmeriCorps program bridges the digital divide for new Americans and low-income communities in Minneapolis and St. Paul. AmeriCorps members help youth and adults use technology to better access social, civic, educational and economic opportunities.

Visit www.spnn.org for more information about the organization.

To apply

Please email a resume and cover letter to careers@spnn.org with the subject heading "Youth Program Manager." If you are unable to submit documents electronically, you may drop off materials at SPNN during open hours.

St. Paul Neighborhood Network is focused on building a racially diverse and inclusive workforce. If you're excited about this role but do not meet 100% of the qualifications above, we encourage you to apply. SPNN seeks to foster equal opportunity for all to obtain employment, education, public accommodation, and access to media and technology without regard to race, ethnicity, national origin, color, sex, sexual orientation, gender identity or expression, age, marital status, political belief, religion, immigration status, veteran status, class, creed, mental or physical disability, or status with regard to public assistance and strictly in accord with their individual merits as human beings.