



# CTEP AmeriCorps Program Calendar PY 2023 - 2024



## September 2023

- 5-6 Pre-Service Orientation (PSO)
- 7 Members first day at site
- 22 Stipend Deposit #1
- 29 Friday Corps Day (#1)

## October

- 6 Stipend Deposit #2
- 13 Timesheets due
- 20 Stipend Deposit #3
- 27 Friday Corps Day (#2)
- Timesheets due

## November

- 3 Stipend Deposit #4
- 10 Timesheets due
- 17 Stipend Deposit #5
- Friday Corps Day (#3)
- Member Service Plan Due
- 1<sup>st</sup> Quarter Reporting Due
- 24 Timesheets due

## December

- 1 Stipend Deposit #6
- 8 Timesheets due
- 15 Friday Corps Day (#4)
- Stipend Deposit #7
- 22 Timesheets due
- 29 Stipend Deposit #8

## January 2024

- 5 Timesheets due
- 12 Stipend Deposit #9
- 15 MLK Day of Service  
(required attendance)
- Mid-year ServeMN report
- 19 Timesheets due
- 26 Friday Corps Day (#4)
- Stipend Deposit #10

## February

- 2 Timesheets due
- 9 Stipend Deposit #11
- 16 Timesheets due
- 23 Friday Corps Day (#5)
- Stipend Deposit #12

## March

- 1 Timesheets due
- 8 Stipend Deposit #13
- 15 2<sup>nd</sup> Quarter Reporting Due
- Mid-Year Member Performance  
Reviews Due
- 1st Mission Moment Due
- Timesheets due
- 22 Stipend Deposit #14
- 29 Friday Corps Day (#6)
- Timesheets due

## April

- 5 Stipend Deposit #15
- 12 Timesheets due
- 19 Stipend Deposit #16
- 26 Friday Corps Day (#7)
- Timesheets due

## May

- 3 Stipend Deposit #17
- 10 Timesheets due
- 17 Stipend Deposit #18
- 24 Timesheets due
- 31 Friday Corps Day (#8)
- Stipend Deposit #19

## June

- 7 Timesheets due
- 14 Stipend Deposit #20
- 3<sup>rd</sup> Quarter Reporting Due
- 21 Timesheets due
- 28 Friday Corps Day (#9)

Stipend Deposit #21

## July

- 5 Timesheets due
- 2<sup>nd</sup> Mission Moment Due
- 12 Stipend Deposit #22
- 15 Mid-year AmeriCorps Process  
Report Due
- 19 Timesheets due
- 26 Friday Corps Day (#10)
- Stipend Deposit #23

## August

- 2 Timesheets due
- 9 Stipend Deposit #24
- 16 Year-End (Q4) Reporting Due
- Year-End Member Performance  
Reviews due
- Timesheets due
- 23 Year-End Celebration
- Stipend Deposit #25
- 30 Last day of Program Year
- Final Timesheets due

## September

- 6 Stipend Deposit #26

Pay periods run from the Saturday after the pay day for two weeks. Payday is one week after the end of the time period.